



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, April 24, 2024  
Council Chamber, 735 Anacapa Street**

**CALL TO ORDER**

Chair Evelyn Feck called the meeting to order at 4:03 p.m.

**ROLL CALL**

**Commissioners and Staff Present**

Chair Evelyn Feck  
Vice Chair Kathy McGill  
Commissioner Sebastian Aldana  
Commissioner Jeffrey Chang  
Commissioner Nichol Clark  
Commissioner Jacob Lesner-Buxton  
Commissioner Unander-LaBerge (Departed 6:15 p.m.)  
Finance Director Keith DeMartini  
Parks and Recreation Director Jill Zachary  
Parks and Recreation Assistant Director Jazmin LeBlanc  
Business Manager Tina Nelson  
Recreation Manager Adam Porte  
Recreation Manager Rich Hanna  
Parks Manager Simon Herrera  
Urban Forest Superintendent Nathan Slack  
Administrative Assistant Courtney Carlson

**Commissioners Absent**

**GENERAL BUSINESS**

- A. Changes to the Agenda – Item 05, was moved towards the beginning of the agenda after Consent Item 02, Minutes
- B. Written Public Comment – None
- C. Public Comment – None
- D. Commissioner Committee Assignment Reports

Commissioner Clark attended and reported on the Street Tree Advisory Committee meeting. Vice Chair McGill attended and reported on the PARC Foundation meeting.

Agenda Item: 2

E. Commission and Staff Communications – None

## **CEREMONIAL ITEMS**

**1. Subject: Employee Recognition – Service Award Pins**

## **CONSENT ITEMS**

**2. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission:

A. Waive the reading and approve the minutes of the Regular Meeting of March 27, 2024

### **Motion:**

**Commissioner McGill / Clark to approve the minutes of the Regular Meeting of March 27, 2024.**

### **Vote:**

**Unanimous vote (7/0)**

## **STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**3. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

Documents:

- Staff Report dated April 24, 2024
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Nathan Slack
- Gail Fisher (Item 3.A.2.)
- Katie Gerpheide (Item 3.B.1.)
- Mike Gones (Item 3.B.2.)

Recommendation: That the Commission:

A. Conditionally approve the following setback tree removal requests:

1. 230 Alameda Padre Serra – *Eucalyptus globulus*, Tasmanian Blue Gum -  
Jason Roberts

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Aldana / Feck to agree with the Street Tree Advisory Committee recommendation and approve the setback tree removal of the *Eucalyptus globulus*, Tasmanian Blue Gum at 230 Alameda Padre Serra on the condition that the applicant replace with another tree on the property that can achieve 30 feet in height at maturity. Based on the finding that the character of the immediate neighborhood with respect to forestation will not be materially affected by the proposed removal and that regard for safety of persons or property dictates removal.**

**Vote:**

**Majority Vote (5/1/1) (Nay: McGill; Abstain: Chang)**

2. 952 Alameda Padre Serra – (2) *Schinus molle*, Pepper Tree – Gail Fisher

The Commission received the report, they listened to testimony, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner McGill / Clark to agree with the Street Tree Advisory Committee recommendation and approve the setback tree removal of the (2) *Schinus molle*, Pepper Tree at 952 Alameda Padre Serra, based on the finding that a reasonable and practical development of the property on which the tree is located requires removal of the tree or trees whose removal is sought.**

**Vote:**

**Unanimous vote (7/0)**

3. 403 E. Valerio Street – *Platanus x hispanica*, London Plane Tree – Liz and Jon Brady

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Feck / Chang to concur with the Street Tree Advisory Committee recommendation and approve the setback tree removal of *Platanus x hispanica*, London Plane Tree at 403 E. Valerio Street based**

**on the finding that principles of good forest management will be best served by the proposed removal.**

**Vote:**  
**Unanimous vote (7/0)**

B. Deny the following setback tree removal request:

1. 2501 Medcliff Road – *Schinus terebinthifolius*, Brazilian Pepper – Guillaume de Zwirek

The Commission received the report, they listened to testimony, their questions were answered, and the following action was taken:

**Motion:**  
**Commissioner McGill / Aldana to not take action on the *Schinus terebinthifolius*, Brazilian Pepper at 2501 Medcliff Road and instead defer it back to the Street Tree Advisory Committee for further review in the context of the overall landscape plan.**

**Vote:**  
**Unanimous vote (7/0)**

2. 1518 Bath Street – *Araucaria columnaris*, Cook Pine – Mike Gones

The Commission received the report, they listened to testimony, their questions were answered, and the following action was taken:

**Motion:**  
**Commissioner Feck / Chang to deny without prejudice the removal of the *Araucaria columnaris*, Cook Pine at 1518 Bath Street so that the applicant may obtain a formal risk assessment for the tree before returning with the request.**

**Vote:**  
**Majority vote (6/1) (Nay: Lesner-Buxton)**

3. 3626 Rockcreek Road – *Liquidambar styraciflua*, American Sweetgum – Louis Manzo

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Chang / Feck to concur with the Street Tree Advisory Committee Recommendation and deny the removal of the Liquidamber styraciflua, American Sweetgum at 3626 Rockcreek Road.**

**Vote:**

**Majority vote (6/1) (Nay: McGill)**

## **ADMINISTRATIVE AND STAFF REPORTS**

### **4. Subject: Director's Report – For Information (Attachment)**

Documents:

-Staff Report dated April 24, 2024

Speakers:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Parks and Recreation Director Jill Zachary reported on the Spring Fling Dinner Dance on March 16, the Santa Barbara Youth Council 2024 Youth Speak Out on April 13, and the upcoming Second Community Workshop for Reimagining the Franceschi House.

The Commissioners received the report.

## **OLD BUSINESS – None**

## **NEW BUSINESS**

### **5. Subject: City Council Priorities, Vision 2030, FY 2025 Budget Overview and Essential SB – For Information**

Documents:

-Staff PowerPoint presented by Staff

Speakers:

-Finance Director Keith DeMartini

Recommendation: That the Commission receive a presentation from the Finance Director on City Council Priorities, Vision 2030, FY 2025 Budget Overview and Essential SB.

The Commissioners received the report, and their questions were answered.

**6. Subject: Parks and Recreation Recommended Financial Plan for Fiscal Year 2025  
– For Action**

Documents:

- Staff Report dated April 24, 2024
- Staff PowerPoint presented by Staff

Speakers:

- Parks and Recreation Director Jill Zachary
- Assistant Parks and Recreation Director Jazmin LeBlanc
- Business Manager Tina Nelson
- Recreation Manager Rich Hanna
- Recreation Manager Adam Porte

Recommendation: That the Commission receive a presentation of the Recommended Parks and Recreation Department Financial Plan for Fiscal Year 2025, including the General Fund, Golf Fund, Capital Program, and Fees and Charges Schedule, and provide recommendations to the City Council.

The Commissioners received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner McGill / Chang to accept the staff recommendation as written.**

**Vote:**

**Unanimous Vote: (6/0)**

**ANNOUNCEMENTS**

**ADJOURNMENT**

At 7:15 pm, with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill Zachary,  
Parks and Recreation Director